

Gracepoint Church Data Storage

Personal Information Gracepoint Collects and Stores

We strive to keep your information as private as possible. We limited access to information to only what is minimally necessary for a ministry task.

Gracepoint Community Church collects the following information:

Church Adult Profile

We collect: Legal Name, Preferred Name, Phone number, Email, Address, Gender, Birthday, Marital Status, Family members, Testimony, Consent forms.

How do we collect: A basic profile is created by the database and follow-up information to complete the profile is collected through email or a connection card form on our website. Additional information is collected through the database software.

Where do we store information: Following submission of the form applications are downloaded from our website, Eklisia forms and Elvanto forms and then entered into the database.

Serving Information

We collect: In addition to your church profile, we will collect volunteer positions currently serving in and serving schedule. Additional information specific to each ministry may be collected. This may include the status of a criminal record check and volunteer forms.

How we collect: Information is collected through paper registration and then entered in our database software.

Where we store information: Stored in our database, paper is filed in secure and locked fireproof file cabinet.

Kids Registrations

We Collect:

Parental Information: Name, email, phone number, email address, home address, consent forms on behalf of the child, additional emergency contact information

Child's Information: Name, address, gender, birthday, grade, school, allergy/medical information, Attendance records for events and programs.

How we collect: Initial household profiles are submitted through paper registration forms and our database system.

Where do we store the information: Following submission of the form applications they are entered into the database and the paper registrations are kept in a safe locked fireproof file cabinet.

Students Registrations

We Collect:

Parental Information: Name, email, phone number, email, home address, Consent forms on behalf of the student.

Student Information: Name, gender, grade, birthday, school (optional email, phone number, social media handles), allergy/medical information.
Attendance records for events and programs

How We Collect: Initial household profiles are submitted through paper registration forms and our database system.

Where do we store the information: Following submission of the form applications they are entered into the database and the paper registrations are kept in a safe locked fireproof file cabinet.

Adult Registrations

Including but not limited to:

Courses (Alpha, Missions, Freedom Session, Marriage Courses)

Networks (Men's Women's Young Adults, Seniors)

Discipleship groups

We Collect: Name, phone number, email address, age, email preferences. Class/program attendance and completion information is frequently collected.

How we collect: Information is collected through our database software.

Where we store information: Stored in our database.

Giving Information

We Collect: Name, Legal Name, Phone Number, Email, Address, Giving Number, Giving Method, Fund, Donation amount.

How we Collect: Information is collected whenever a donation to the Church is made

Where we store information: We store information in Tithe.ly (our giving platform) and recorded in our database (Elvanto)

Gracepoint Community Church Data Storage

Gracepoint Church uses Tithe.ly and Elvanto to manage the information technology requirements of the church. It was chosen after much extensive research and is considered "best of breed" for church management software.

Although it is developed and maintained by an American company, it is heavily used in both the United States and Canada. The software uses "Cloud" architecture for the data, which is a growing trend in the software industry. This entails having our data stored off-site, in servers located in the United States. Cloud storage has the advantage of providing Gracepoint Church with secure, uninterrupted access to its data, without having to build

expensive infrastructure to support and manage it. The one challenge to this data storage solution is that the financial and demographic information of those that call Gracepoint Church their home church, give or volunteer at Gracepoint Church, is stored on servers in the United States. Due to the USA Freedom Act (which replaced the USA Patriot Act) in that country, the US government could ask for and be granted access to this information.

Gracepoint Church recognizes its responsibility in ensuring that we are a diligent steward of the information entrusted to us. It is important to note:

1. Gracepoint Church is aware of and works to remain in compliance with all data security regulations, instituted by both the Federal and Provincial Governments. Although the BC government recommends that BC companies and organizations store their Cloud data in Canada, there is no legal requirement to do so. (see Personal Information and Protection Act or PIPA- link below)
2. Gracepoint Church will continue to advocate for Canadian churches using Elvanto and Tithe.ly to be given the option to have their data stored in Canada.
3. Tithe.ly and Elvanto has never had a request from the US government to grant access to information since its launch in 2005.

These issues have been presented to the Board of Elders of Gracepoint Church and the benefits and risks have been considered.

Gracepoint Church deeply cares about privacy and data security. If you have further questions about this topic, please feel free to contact us at info@gracepoint.ca

For more information about the Personal Information and Protection Act (PIPA):

[PIPA](#)

[BC Guide to PIPA](#)

You can also read Elvanto and Tithe.ly's documentation on security and privacy [HERE](https://www.elvanto.com/privacy/) (insert link <https://www.elvanto.com/privacy/>)